

**JESSICA  
SCHANBERG**  
773.372.4264  
[JESSICA.SCHANBERG@GMAIL.COM](mailto:JESSICA.SCHANBERG@GMAIL.COM)  
[PIXELPEONY.COM](http://PIXELPEONY.COM)  
[PIXELPEONY.TUMBLR.COM/](http://PIXELPEONY.TUMBLR.COM/)

## Skills Summary

- Experienced writer
- Organized and efficient
- Very motivated, and detailed oriented with an affinity to efficiently manage my projects
- Well educated and very experienced with technology
- Graphic design and fine arts background

## Relevant Work Experience

### Personal Assistant & Personal Organizer

Self-employed - Chicago, IL  
2010 to Present

In order to promote my business, I created my own website, wrote posts, and wrote guest posts on other people's websites. I have helped people organize their garages, basements and pantries to name a few. I have had many clients and I have edited a young adult book, installed programs, edited photo books and made website changes. I also have helped people automate their lifestyle through technology.

### Freelance Graphic Designer

1999 to 2015

Worked on a variety of projects which included: web design and redesign, brand identity consulting, illustrations, social networking consulting, SEO, print collateral, marketing materials. I also designed an e-commerce website for a fashion line, t-shirt, logo design and DVD packaging.

### Graphic Designer

Unisys Corporation – F.A.M.E with GSA Contractor Unisys Corporation – Chicago  
2008 to 2009

Graphic designer at GSA. Primary responsibilities: print production, layout, photo selection and proofing of catalogs, as well as other promotional print projects. The position requires a strong knowledge of typography, QuarkXPress, InDesign, style sheets, the printing process and color separation. Work with PICS database to download SGML with images and data for catalog production. Convert SGML to XTags for catalog production and XML tagging in InDesign CS3 for ease of conversion to a compliant PDF. Performed extensive research for GSA about the implementation of Section 508 on our website in regards to PDFs and wrote a guide to explain the process to outside designers.

## Other Experience

### Peer Support Specialist

Lutheran Social Services - Chicago, IL  
2015 to Present

I link people with resources in their community like housing, food pantries and job training. I also facilitate a support group and create wellness plans. I offer counseling about symptom management and strategies for dealing with mental illness. I work with the team to assure that the client is getting the best, and most informed care

### DBSA Peer Support Specialist at Chicago Loop Chapter

DBSA - Chicago, IL  
2012 to 2015

In 2012 I was trained to be a peer facilitator. I was a facilitator for a large DBSA support group until February 2015. In January of 2014, I went for an intensive 5-day course by DBSA to become a peer support specialist.

## Education

**M.Ed.**, Portland State University

**A.A. in Graphic Design**, Mt. Hood Community College

**B.A. in Religious Studies**, University of Michigan (Ann Arbor)

## Languages

Conversational Spanish